

### General Nursing Meditech Helpful Hints

EHR Assistance: [954-880-6600](tel:954-880-6600)

#### Status Board (\*navigation buttons may be in different order from the below)

The screenshot shows the 'Patients on Location F.FLOAT' window. The table below represents the data visible in the interface:

Room/Bed	Name	Code	Stat	Visit Rsn	Order	Next Med	B/P	R	Protocol
Temp Loc	Age 5 MD	Resident		Pt Status	Result	Isolation	T	P	
F.1036-A	HWS, MOORE			ABD PN		Star			
PACU	29 F ABDMU			ADM IN					

Callouts in the image include: Quick Start, Admission/Shift Charting, Patient Notes, Medication Administration, Blood Administration, View Labs/Reports, Orders, Print Pt Information Kardex's and SBAR, Home Medications, Pt Discharge Process, and Set up Patient List.

- ← Save or F12
- ← Exit or F11
- ← Lookup or F9
- ← Check Marks or Rt CTRL & Refreshes Status Board
- ← Directional Keys
- ← Page up & down
- ← Plan of Care is in Process Interventions

**Name/Mnemonic Searches:** N\ + First 3 letters of the Last Name (Dr. Smith = N\SMI)  
 T= Today, N= Now, T-1 – Yesterday, T+1= Tomorrow

#### Process Interventions

Verb Bar Choices

Documentation interventions

The screenshot shows the 'Process Care Items' window for patient E0000066820. The patient's name is TWENTY, CNA HWS. The window displays a list of care items with columns for Sts, Directions, OD, Doc, Src, D, C/N, KI, and Prt.

Care Items	Sts	Directions	OD	Doc	Src	D	C/N	KI	Prt
History									
-Admission Health History +	A				CP				
Assessments									
-Admission/Shift Assessment +	A				CP				
-Quick Start +	A				AS	Id			
-Safety/Risk/Regulatory +	A				CP				
-1st Point of Contact MRSA/TB/RESP +	A				CP				
-Pain Assessment +	A				CP				
Routine Care									
-Vitals/Ht/Wt/Measurements +	A				CP				
-Routine Daily Care +	A				CP				
-Hygiene Care +	A				CP				
-Intake and Output +	A				CP				
-Lines/Drains/Airways +	A				CP				
-Teach/Educate +	A				CP				
-Manage/Refer/Contact/Notify +	A				CP				

- Add Intervention (AI)- Ex; BCTA Pre Issue Checklist
- Allergy Link (AL)- Opens Allergy routine
- Change Directions (CD)- Changes frequency
- Change Status (CS)- Changes status A->C
- Edit Text (ET)- creates A note below the Intervention
- Patient Note (PN)- Opens Pt Notes
- Process Meds (PM)- Opens BCMA routine
- View History (VH)- Viewing/correcting Documentation
- Document Now (DN)- Care just NOW given
- Document Intervention (DI)- Documents care given at any time

## Meditech Documentation Workflow Huddle Card

This is a general guide for items to be documented. Please refer to your facility and unit specific documentation requirements.

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Admission	Every Shift & As Needed	Added Interventions
<p><b><u>Assessments</u></b>  <b>Quick Start</b>                      ✓ Admission and Level of Care change</p> <p><b><u>Process Interventions</u></b>  <b>Admission Health History</b>  <b>COVID Vaccine Assessment</b>  <b>Admission/Shift Assessment</b>                      ✓ Full (ALL) Systems  <b>Safety/Risk/Regulatory</b>                      ✓ Isolation                      ✓ Sepsis                      ✓ Vaccines                      ✓ Skin risk                      ✓ Fall risk                      ✓ Suicide risk                      ✓ Broset violence screening (if applicable)                      ✓ Depression Screening  <b>1<sup>ST</sup> Point of Contact MRSA/TB/RESP</b>                      ✓ Infection                      ✓ Travel                      ✓ TB  <b>Pain Assessment</b>  <b>Vitals/Ht/Wt/Measurements</b>  <b>Teach/Educate</b>  <b>Plan of Care</b></p> <p><b><u>Reconcile RX</u></b> (Med Rec also access in Admit HX)</p> <p><b><u>Area of Care</u></b> specifics e.g. Behavioral Health</p>	<p><b><u>Process Interventions</u></b>                      Admission/Shift Assessment                      ✓ Full (ALL) Systems – Initial Assessment                      ✓ Selected Focus Systems (as needed)                      Safety/Risk/Regulatory                      ✓ Isolation                      ✓ Sepsis                      ✓ Vaccines (if not completed on Admit)                      ✓ Skin risk                      ✓ Fall risk                      ✓ Suicide risk                      ✓ Broset violence screening (if applicable)                      ✓ Depression                      Pain Assessment                      Vitals/Ht/Wt/Measurements                      Routine Daily Care                      Hygiene Care                      Intake and Output                      Lines/Drains/Airways - Monitoring (if applicable)                      Teach/Educate                      Manage/Refer/Contact/Notify                      Plan of Care                      Discharge Instructions</p> <p>Added Interventions                      Area Specific Interventions (BH, ICU, &amp; Rehab)</p> <p><b><u>Patient Notes</u></b> (per unit policy)</p> <p><b><u>Reconcile RX</u></b> (if not completed on Admit)</p> <p><b><u>Acknowledge New Orders</u></b> (if applicable)</p>	<p><b><u>Process Interventions</u></b>  <b>Verify with your Facility/Unit for interventions to be added and documented</b>                      BCTA Pre-Issue Checklist                      Bladder Scan                      Controlled Substance                      COWS Assessment                      Glasgow Coma Scale                      Incentive Spirometry                      IV Drip Titration                      Moderate Sedation                      Oncology Distress                      Pediatric Asthma Scale                      Pre-Procedure Checklist                      Proning Therapy                      RASS/CAM ICU                      Restraint Documentation (as an intervention)                      Sepsis Implementation Bundle</p> <hr/> <p><b><u>Change of Shift</u></b>                      Print SBAR form (Print Report)                      Review Orders and eMar</p> <p><b><u>Discharge</u></b>                      Verify DC Order (Discharge with/out Parameters)                      Discharge Instructions and Med Rec                      Lines/Drains/Airway – Discontinued                      I&amp;O                      Teach/Educate                      Plan of Care</p>

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