



DIVISION SCOPE OF SERVICE

Division: NORTH TEXAS
DHP Classification: ORTHOPEDIC TECH – CERTIFIED (OTC/ROT)
Name of Dependent Healthcare Professional (DHP):

Orthopedic Technician– Certified (OTC/ROT):
 The Orthopedic Technician– Certified (OTC/ROT) must have equivalent qualifications and competence as employed individuals performing the same or similar services at the facility

Definition of Care or Service:
 The Orthopedic Technician– Certified (OTC/ROT) assists the Orthopedist with orthopedic treatments. Scope of Service include:

- Prepares, sets up and maintains specific types of traction requested by the orthopedist
 - Assists with orthopedic appliance application, maintenance and removal
 - Fits and adjusts ambulation aids including canes, crutches and walkers
 - Applies dressing to orthopedic surgery site
 - Removes initial post-operative dressing from orthopedic surgery site
 - Applies, maintains and removes plaster and synthetic casts
 - Provides instruction to patients regarding orthopedic dressings and devices
- Maintains and secures patient data and records
- Documents the procedure in the medical record
- Demonstrates Clinical and Service excellence behaviors to include code of HCA conduct core fundamentals in daily interactions with patients, families, co-workers and physicians
- Maintains confidentiality and privacy in accordance with HIPAA regulations

Setting(s):

- Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, clinics and physician practices
- Treatments may be performed in the Emergency Department and at patient bedside

Supervision:

- Indirect supervision by Orthopedist
 - Collaborates with the Primary Care RN during treatments

Evaluators: Supervising orthopedist; department director or designee

Qualifications:

- High school diploma with two years of experience and training provided by an Orthopedist plus one year work related experience
OR
- Graduate of an Orthopedic Technology Training program or a U.S. Military Training program
OR
- Orthopedic Technician– Certified (OTC) certification through the National Board for Certification of Orthopedic Technologists (NBCOT) or a Registered Orthopedic Technologist (ROT) certified through the American Society of Orthopedic Professionals (ASOP)

Experience:

- At least two years of full-time work experience in a hospital, clinic or office setting, working in the treatment of the orthopedic patient.

Competencies:
 The Orthopedic Technician– Certified (OTC/ROT) will demonstrate:

- Accurate patient information review and evaluation
 - Uses at least two ways to identify patients before treating or performing a procedure



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- Verifies that the requested procedure correlates with the patient’s clinical history, presentation and physician order
- Participates in the pre-procedure (Universal Protocol) process to verify the correct procedure, for the correct patient, at the correct site and involves the patient in the verification process when possible
- Accesses the patient medical record appropriately
- Documents in the medical record according to the facility standard / policy
- Safe and effective use of orthopedic equipment and products for treatment
 - Applies equipment/products according to orthopedist treatment orders
 - Follows the manufacturer’s recommendations for equipment and product utilization
 - Initiates orthopedic equipment/product safely and efficiently
 - Monitor’s patient tolerance of treatment including equipment/product
 - Reports treatment and patient tolerance to Primary RN
- Care of surgical site
 - Uses appropriate technique when applying dressing to surgical site
 - Demonstrates practices associated with infection prevention
- Delivers patient education for orthopedic treatments and equipment
 - Communicates effectively with patient and support system
 - Provides education to the patient for self-care and maintenance of orthopedic equipment
 - Reports outcome of patient education to Primary RN and / or Orthopedist
- Infection Prevention
 - Practices consistent hand hygiene according to hospital policy
 - Uses personal protective equipment (PPE)
 - Maintains current immunization for influenza
 - Complies with Isolation precautions
 - Current PPD

References:

National Association of Orthopedic Technologists (NAOT). (2011). Standards of Practice. Retrieved from <http://www.naot.org>.

DHP Printed Name: _____ **DHP Signature:** _____

Company/Vendor: _____ **Date:** _____