



# DIVISION SCOPE OF SERVICE

<b>Division:</b> CONTINENTAL
<b>Classification:</b> PHYSICAL THERAPY AIDE
<b>Applicant Name:</b>

<p><b>Physical Therapy Aide:</b> The Physical Therapy Aide must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.</p>
<p><b>Definition of Care or Service:</b> The Physical Therapy Aide serves as a member of the physical therapy team by assisting the Physical Therapist. Scope of Service may include:</p> <ul style="list-style-type: none"> <li>• Wipes down treatment tables, wheelchairs, mats, and used equipment</li> <li>• Straightens up treatment areas and makes sure all equipment used throughout is placed in proper storage areas</li> <li>• Deposits dirty linens in appropriate areas and stocks physical therapy service areas with clean linen</li> <li>• Follows guidelines that maintain safety for DHP, patients, visitors, and co-workers</li> <li>• The incumbent is acquainted with, refers to, and follows those guidelines outlined in the physical therapy aide training manual and the department policy and procedures manual.</li> <li>• The incumbent must work within the legal guidelines set forth in the Physical Therapy Practice Act.</li> <li>• Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with patients, families, co-workers and physicians</li> </ul>
<p><b>Setting(s):</b></p> <ul style="list-style-type: none"> <li>• Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers and physician practices</li> <li>• Patient care areas, all settings</li> </ul>
<p><b>Supervision:</b></p> <ul style="list-style-type: none"> <li>• Direct supervision by department director, site manager or designee <ul style="list-style-type: none"> <li>○ Indirect supervision by licensed physical therapist</li> </ul> </li> </ul> <p><b>Evaluator:</b> Physical Therapy department director or designee</p> <p><b>Tier Level:</b> 2</p> <p><b>eSAF Access Required:</b> YES</p>
<p><b>Qualifications:</b></p> <ul style="list-style-type: none"> <li>• High School Diploma or GED</li> </ul> <p><b>NOTE:</b> Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p><b>State Requirements:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>
<p><b>Experience:</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>Preferred Experience:</b></p> <ul style="list-style-type: none"> <li>• 1 year of experience preferred</li> </ul>



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**Competencies:**

The Physical Therapy Aide will demonstrate:

- May lift or transport patients.
- May assist with the care of patients of all ages.
- Must have the requisite social skills to relate well with patients and staff.
- Must be able to be trained to operate the following equipment safely: tilt table, exercise machines, CPMs, and others.
- Administers, under the direction of a physical therapist, modality treatments such as hot or ice packs.
- Under the direction of the physical therapist, administers therapeutic exercise for the patient as indicated.
- Informs supervisor/director when supplies are low and need to be ordered to keep adequate supplies and equipment on hand.
- Deposits dirty linens in appropriate area and stocks physical therapy gym with clean linen so it will be available when needed. Linen should be changed on treatment tables and pillow cases between each patient's use.
- Clean CPMs after each patient use and replace pads.
- Record refrigerator temperatures in physical therapy gym and total joint center.
- Assist with making new patient lists and other clerical work as assigned and needed (ie, surveys, checking billed charges, etc.)
- Follow guidelines that maintain safety for oneself, patients, visitors, and co-workers, and if classified as a category I or II employee under OSHA regulations, adheres to OSHA standards by wearing personal protective equipment, follows universal precautions, and is knowledgeable about blood borne pathogens.
- Accountable for adhering to ORMC mission including meeting behavioral expectations (compassion, caring, confidentiality), providing excellence in health care delivery, supporting dignity of all persons (empowerment), and responsible stewardship of resources. Also adheres to HCA Healthcare Code of Conduct and participates in annual Code of Conduct training.
- Assists with oversight, training, and staffing of volunteers in the therapy department and Total Joint Center.
- The incumbent is acquainted with, refers to, and follows those guidelines outlined in the physical therapy aide training manual and the department policy and procedures manual.
- Any question the incumbent has concerning patient treatment should be referred to the supervising physical therapist.
- Performs other duties as may be assigned.
- Infection Prevention
  - Practices consistent hand hygiene
  - Uses personal protective equipment (PPE) when required
  - Required immunizations per Division requirements
  - Complies with Isolation precautions
  - Maintains sterile field

**References:**

- N/A

**Document Control:**

- Created 6/4/2020



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**Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.**

**Applicant Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_