



DIVISION SCOPE OF SERVICE

Division: CONTINENTAL

Classification: TECHNICAL SPECIALIST – MICROBIOLOGY AND HEMATOLOGY

Applicant Name:

Technical Specialist – Microbiology and Hematology:

The Technical Specialist – Microbiology and Hematology position must have equivalent qualifications, competence and function in the same role as employed individuals performing the same or similar services at the facility, as defined by facility job description.

Definition of Care or Service:

The Technical Specialist – Microbiology and Hematology develop and manage specimen testing processes in Microbiology. Direct, advocate for and enable visibility of quality and improved TAT through effective processes. Maintain a set of dashboard metrics and maintain an understanding of IT systems and data sources associated with hospital laboratory services. Scope of Service may include:

- Develop and manage testing processes in Microbiology and Hematology. Direct, advocate and enable improved quality and TAT through effective processes. Maintain a set of dashboard metrics and an understanding of Meditech IT systems and other data sources associated with hospital laboratory services. Seek new technology and opportunities to improve TAT, quality, efficiency and effectiveness.
- Ensure accountability within all areas of the laboratory (pre-analytical, analytical and post-analytical) such that every employee consistently exhibits behavior that promotes and supports quality. Influence directly and indirectly through the management of liaisons and intermediaries, such as Lab Directors, Medical Directors, and department supervisors. Facilitator of Microbiology and Hematology Best Practice Teams (BPTs). Manage the Hematology and Microbiology training and competency of all testing personnel at the 6 Medical Centers for SOPs consistent across the System to include Micro COE.
- Drives Standardization across the system in Microbiology and Hematology.
- Collaborates with Lab Directors and COE Micro manager to ensure physician satisfaction and optimal patient care.
- Oversight of collaborative Best Practice Teams incorporating thought leaders from Quest and HCA Healthcare.
- Coordinates oversight of Microbiology and Hematology to include Key Performance Indicators and other quality measures, regulatory responses, TAT and input on productivity and staffing models.
- Evaluation of instrumentation and reagent systems to drive standardization and improved care.
- Works with Quest to complete capital requests, provide ROI, service requirements and implementation tools for standard instrumentation.
- Creates and executes standard SOPS, tools and metrics.
- Serves on hospital subcommittees as needed and primary contact for all things Micro and Hematology for QHL to include conference calls, activities, email and responses.
- Works with Quest Quality Assurance team to utilize quality tools and insure readiness for any regulatory inspections.
- Demonstrates Clinical and Service excellence behaviors to include code of HCA Healthcare conduct core fundamentals in daily interactions with co-workers and physicians.



DIVISION SCOPE OF SERVICE

<p>Setting(s):</p> <ul style="list-style-type: none"> Healthcare facilities including but not limited to hospitals, outpatient treatment facilities, imaging centers, and physician practices.
<p>Supervision: Direct supervision by department director, site manager, or designee.</p> <p>Evaluator: Department director or designee.</p> <p>Tier Level: 2</p> <p>eSAF Access Required: Yes</p>
<p>Qualifications:</p> <ul style="list-style-type: none"> Bachelor’s degree or higher in Medical Technology ASCP certified as one of the below: <ul style="list-style-type: none"> Medical Laboratory Scientist (MLS) Clinical Laboratory Scientist (CLS) Medical Technologist (MT) <p>NOTE: Where education may not be defined in qualifications area of the Scope, HCA Healthcare requires the highest level of education completed (not training or courses) confirmed on your background check.</p>
<p>State Requirements:</p> <ul style="list-style-type: none"> N/A
<p>Experience:</p> <ul style="list-style-type: none"> 5 or more years of experience in a Core laboratory Experience working/implementing lean initiatives (Can be found on Skills Checklist)
<p>Competencies:</p> <p>The Technical Specialist – Microbiology and Hematology will demonstrate:</p> <ul style="list-style-type: none"> Excellent verbal and written communication skills and have the ability to interact well with all levels of staff Analytical thinker with a continuous improvement mindset Efficient planning and organizing skills Proficiency in a variety of software such as Excel, Word, Visio, PowerPoint, Outlook, etc. Promptly investigates and follows-up on unusual incidents and communicates with supervisors Accurate patient information review and evaluation <ul style="list-style-type: none"> Uses at least two patient identifiers for patient identification before assisting in a procedure Accurately obtains clinical history and obtains medical records/charts for review Verifies that the requested procedure correlates with the patient’s clinical history, presentation and physician order Infection Prevention <ul style="list-style-type: none"> Practices consistent hand hygiene Uses personal protective equipment (PPE) Complies with Isolation precautions Required immunizations per Division requirement
<p>References:</p> <ul style="list-style-type: none"> ASCP https://www.ascp.org/content



DIVISION SCOPE OF SERVICE

Document Control:

- Cosmetic updates 10/03/2019

Your signature confirms you will be able to comply with the Qualifications and Competencies listed within this Scope of Service and that you will confirm education via your background check.

Applicant Printed Name: _____

Signature: _____

Date: _____